



# Norcross Housing

Providing Quality Affordable Housing that Promotes Dignity, Pride and Opportunity in Norcross, GA

The Commissioners of the Housing Authority of the City of Norcross, Georgia, met for a Regular meeting Friday April 18, 2025, at 10:30 am at 65 Lawrenceville St, Norcross, GA, City Hall 2<sup>nd</sup> floor conference room.

The meeting was called to order at 10:30 am by the Chairman. Those present and absent were recorded as follows:

**Present:** Gail Newton

Barbara Bevel

Pam Hopper

Ranae Heaven

Don Osborne

Melissa Leedy

**Staff:** Beth Brown

**Absent:**

There being a quorum present, Ms. Newton called the meeting to order at 10:30 a.m.

## **MINUTES**

Minutes from the last meeting on February 21, 2025 were presented for approval. On Motion made by D. Osborne and seconded by B. Bevels, the minutes were approved.

Ayes: G. Newton, P. Hopper, B. Bevels, R. Heaven, D. Osborne, M. Leedy

Nays: None

## **FINANCIAL REPORT**

March 2025 financials were presented. Financials were accepted on motion by P. Hopper and seconded by D. Osborne.

Ayes: G. Newton, P. Hopper, B. Bevels, R. Heaven, D. Osborne, M. Leedy

Nays: None



## **SECRETARY'S REPORT**

B. Brown gave an update on the progress of Walton Crossing. Applications will begin to be accepted in late summer for September and October 2025 move in. D. Osborne raised concerns about the Phase 2 engineering that B. Brown will raise with the contractor to understand future liability.

B. Brown gave an update on continuing problems with a tenant. Eviction is scheduled, and the unit will require major renovations.

Annual inspections were scheduled for April 16. Patrick Scarlett, Director of Property Management, walked all units to identify any issues. B. Bevels mentioned problems with windows. The board inquired about the new landscaping company.

The board discussed future projects including converting an extended stay hotel.

## **NEW BUSINESS**

The Five-Year agency plan and annual update was presented. On motion made by D. Osborne and seconded by P. Hopper the plan was approved.

Ayes: G. Newton, P. Hopper, B. Bevels, R. Heaven, D. Osborne, M. Leedy

Nays: None

There being no further business, on Motion made by M. Leedy and seconded by P. Hopper, the meeting was adjourned.

SEAL

ATTEST:

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Secretary to the Board  
Beth Brown, Executive Director

