



# Norcross Housing

Providing Quality Affordable Housing that Promotes Dignity, Pride and Opportunity in Norcross, GA

The Commissioners of the Housing Authority of the City of Norcross, Georgia, met for a Regular meeting Friday, August 18, 2023, at 10:30 at 19 Garner Street, Norcross, GA

The meeting was called to order at 10:30 a.m. by the Chairman. Those present and absent were recorded as follows:

**Present:** Gail Newton  
Pam Hopper  
Melissa Leedy  
Don Osborne  
Ranae Heaven  
Barbara Bevels

**Staff:** Beth Brown

**Absent:**

There being a quorum present, Mrs. Gail Newton called the meeting to order at 10:30 a.m.

**MINUTES**

Minutes from the last meeting on July 7, 2023 were presented for approval. On Motion made by B. Bevels and seconded by P. Hopper, the minutes were approved.

Ayes: P. Hopper, M. Leedy, D. Osborne, R. Heaven, G. Newton, B. Bevels

Nays: None

**FINANCIAL REPORT**

June financials were presented. The financials were accepted on motion by M. Leedy; seconded by R. Heaven.

Ayes: P. Hopper, M. Leedy, D. Osborne, R. Heaven, G. Newton, B. Bevels

Nays: None

**SECRETARY'S REPORT**

- ✓ HUD has given us verbal notice that the demolition/disposition application passed their threshold criteria. We expect to have the written approval within the next few weeks.

Next Steps:



- After award letter is received, issue a 90 day notice to residents.
  - Submit the Tenant Protection Voucher application to HUD.
  - Begin Relocation
  - Move office – old files into storage, active files into Roswell.
  - Close on financing – September 30, 2023
- ✓ David was injured working at the Roswell Housing Authority and is on limited duty. Ali continues to be on limited duty.
  - ✓ Toni was successful in the eviction of a resident who had not had power or water on in her unit for over three months. This violates her lease.
  - ✓ Transferring residents from Garner/Reeves to Hunter and Autrey as units become available.
  - ✓ Working on the 2024 budget.
  - ✓ Working with the Walton Team on the financing of phase 1, expecting to close in late September with construction to begin after residents are relocated.

**NEW BUSINESS**

On motion by P. Hopper and seconded by D. Osborne, the Board voted unanimously to approve fiscal year 2023 write offs in the amount of \$881.

Ayes: P. Hopper, M. Leedy, D. Osborne, R. Heaven, G. Newton, B. Bevels  
 Nays: None

On motion by R. Heaven and seconded by P. Hopper, the Board approved the FY24 meeting schedule.

Ayes: P. Hopper, M. Leedy, D. Osborne, R. Heaven, G. Newton, B. Bevels  
 Nays: None

On motion by R. Heaven and seconded by P. Hopper the Board unanimously approved Resolution 2023-5 authorizing Beth Brown to execute documents related to the real estate transaction for Walton Crossing Phase 1.

Ayes: P. Hopper, M. Leedy, D. Osborne, R. Heaven, G. Newton, B. Bevels  
 Nays: None

There being no further business, on Motion made by D. Osborne and seconded by R. Heaven, the meeting was adjourned.

SEAL

ATTEST:

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 Secretary to the Board



Beth Brown, Executive Director

