



A REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF NORCROSS, GEORGIA, WAS HELD ON FRIDAY JUNE 18, 2021

The Commissioners of the Housing Authority of the City of Norcross, Georgia, met for a Regular meeting via videoconference at 10:30 a.m. on Friday, June 18, 2021.

The meeting was called to order at 10:30 a.m. by the Chairman. Those present and absent were recorded as follows:

Present: Gail Newton
Pam Hopper
Don Osborne
Melissa Leedy
Ranae Heaven

Staff: Beth Brown
Marilyn Thurman
Toni Douglas

There being a quorum present, Ms. Gail Newton called the meeting to order at 10:30 a.m.

G. Newton, Board Chair introduced the new Board Member, Ms. Ranae Heaven. Ms. Heaven is a long time resident of Gwinnett County and the City of Norcross and she is a CPA. Ms. Heaven requested that she receive past two years of audits and last year's financial reports.

MINUTES

Minutes from the last meeting on March 19, 2021 were presented for approval. On Motion made by P. Hopper and seconded by D. Osborne, the minutes were approved.

Ayes: G, Newton, P. Hopper, D. Osborne, M. Leedy

Nays: None

FINANCIAL REPORT

Beth Brown reviewed the financial report with the Board. It was also explained that NHA needed to spread their funds between two separate banks to ensure they were properly insured since the balance exceed \$200,000. The Board selected Ameris Bank as the secondary financial institution. The financials and banking institution were approved on motion made by P. Hopper and seconded by D. Osborne.

Ayes: G, Newton, P. Hopper, D. Osborne, M. Leedy, R. Heaven

Nays: None

SECRETARY REPORT

Beth Brown informed the Board that the we will achieve 100% occupancy by June 30, 2021 and all annual recertifications are current.

Beth Brown informed the Board that GHA staff had been on regularly to oversee operations and improve efficiencies as well as prepare for Toni’s maternity leave. She also informed the Board that Toni was doing an excellent job.

The 2020 audit was completed and submitted to HUD with no findings, however HUD had an issue with the funds in the Wachovia account not being properly insured.

Beth Brown presented information to the Board on Mr. Scott Spivey who will serve as the attorney for NHA during its redevelopment. She also asked for Board approval to issue the RFQ. Approval was granted unanimously by the Board.

NEW BUSINESS

None

PROPERTY MANAGER REPORT

Toni Belle gave a management update and stated that she was attempting to renew the vehicle TAG and was having difficulty because Ms. Mabe was on the title. The Board voted unanimously to give Ms. Gail Newton to transact business on behalf of NHA as it relates to the Truck title.

There being no further business, on Motion made by P. Hopper and seconded by D. Osborne, the meeting was adjourned.

SEAL

ATTEST:

Secretary to the Board
Beth Brown, Executive Director



